

BUNBURY PARISH PASTORAL COUNCIL MEETING

15 April 2021

Parish Hall 7pm

MINUTES

Bishop Gerard	P	Simon Healy Chairperson	P	Alan Buckley Youth Ministry	A	Oisin Buckley Youth Ministry	A
Father Pierre	P	Helen Brown Secretary St Mary's Representative	P	Bronagh Connelly Catholic Women's League	A		
Father Marlon	P	Rey Caseres Couples of Christ Representative	A	Rosa Tognela Hospitality Ministry	P		
Rev. Ian Lewis Parish Manager	P	Margaret Cassidy Outreach	P	Kath Fenton Safeguarding Officer	P		
Rev. Dick Scallan Finance Committee	P	Mick Dixon Vincent de Paul	A	Rita Piparo YouthCare	P		
		Annette Quirk St Joseph's Representative	A	Rose Santoro BCC Representative	A		

Item			Moved Seconded Carried	Action Person responsible Date to be actioned
Welcome	Simon	<p>Simon welcomed Father Pierre as Parish Dean. Father asked to speak to the PPC to introduce himself and his vision.</p> <p>PPC members asked to introduce themselves to Father Pierre.</p> <p>Meeting Procedure</p>		
Opening Prayer	Everyone	<p>Lord God of Holiness, You have called us to be the servants of Your servants- Our brothers and sisters in the parish. We meet here as their representatives, And so, we ask for the Grace of Your Guidance. Help us to truly represent them and not simply ourselves. May the true needs of our parish and the common good of all be our concern. And above all, may Your will in these</p>		

		<p>matters become our Will. Help us who serve in leadership. Remember that all of our concerns are aimed at the spiritual transformation of our parish community. May the material aspects we discuss not blind us to the primary work of our parish the holiness of all its members. May the Holy spirit who inspired the Pentecost meeting of the apostles, visit us and grant us the light of Divine Wisdom. We ask this through our Lord, Jesus Christ, who lives and reigns with You and the Holy Spirit forever and ever. Amen.</p>		
Apologies To be noted in the table above		To be acknowledged in the table above. Apologies sent in prior to the meeting Rey Alan Annette Mick Bronagh		
Minutes of Previous Meeting:		Moved that the Minutes of be taken as read and are a true and correct copy Amendments - NIL	1 Kath 2 Dick 3 All in favour	
Business Arising		Reconciliation Issue with the confessional – modifications have been designed and given to Bishop. Bishop is waiting for directives from the legislation currently in Parliament before agreeing to modifications. People need the Sacrament and we should try to make it available. Confession by appointment at present. Confession – It was suggested by Father Pierre that Confession be heard 30 minutes before each Mass. Father Pierre will confer with Marlon and brother priests and this should be able to be instituted. A clearer picture will emerge after Bishop Gerard, Father Pierre, Ian and Father Marlon will meet to discuss		

		<p>transition to the Parish.</p> <p>Father Pierre will confirm once this meeting occurs,</p> <p>Mission to Seafarers Kath asked if the 'Mission to Seafarers' was part of the Catholic Parish of Bunbury and raised an issue with the website. There is a Seafarers message but no details for parishioners to use to contact relevant people etc. It was suggested that the website includes contact numbers and names of contacts.</p> <p>Bishop explained the history of Bunbury Parish involvement. Father Jess took over the ministry. When he went to Australind, he organized a couple to assist. Mission to Seafarers is a Catholic run endeavour. The Catholic and Anglican philosophies are quite different. Catholic Seafarers is pastoral in its approach and those who receive help, give what they can. Helen and Bobby Pagkalinawan is the couple who were assisting Father Jess in Australind. Father Marlon is in contact with Fr Christian Saminal osj from Albany. Father Marlon also has contact with the Philipino / Australian Association which will be very useful.</p> <p>Finance Report There is some concern over being under budget for sacrificial giving. We will be launching the sacrificial giving program in the next few weeks. In the process of budgeting. If there is any monetary requirements for ministries, please inform financial committee so that they can be considered.</p>	<p>Kath will check names of the couple who were assisting Father Jess</p>	
Correspondence In/Out		<p>In Email to John Ogilvie from Pro Sound re adjustment to automated music before mass quote was unreasonably expensive. Simon was under the impression that this would be done</p>		

		<p>free of charge.</p> <p>Out</p> <p>Response to Pro Sound Simon. Simon will ask for access to the password</p> <p>Ministry Reports</p>		
Key Points		<p>Father Pierre</p> <p>It is God's will that I have arrived in the Parish as Dean. Time in Margaret River Parish. Have been studying for 8 years. Thank God for the opportunity to journey with you.</p> <p>Stewardship – Time in Queensland studying what Stewardship is and how to set up a vibrant, stewardship focused faith community. I Hope to be able to catch up with how you have been living Church.</p> <p>Grassroots living of faith – belonging and living as Jesus calls. Discerning the future with parishioners.</p> <p>Homily of my first Mass was centred around Three C's</p> <p>The Cross Compassion/ Communion Confession</p> <p>Thankful to the Lord and Bishop for entrusting the role of Dean to me. Having a wonderful time so far but don't want to get too carried away.</p> <p>Parish Easter Masses debrief</p> <ul style="list-style-type: none"> -Exceptional numbers -Simon prepared Alan beautifully and he did a wonderful job as Master of Ceremonies for Holy Week and the easter Masses. -Thank you to Helen, Dot and Cheryl for the Altar of Repose. -Thank you to Dot and Helen for the Lenten displays. The displays spoke to the heart of the Gospel message each week. <p>Some visitors were curious about numbers on the Sanctuary and practices of the Parish. Did not understand the practices of the Church.</p>		

		<p>-Ian asked if Helen and Dot would do the display for ANZAC Day. Friday. Pierre and Ian will investigate procedure for this Mass. Dick and Helen have CD with ANZAC music if needed.</p> <p>Parish Strategy Stewardship – needs constant driving - In homilies. Treasure and wealth that needs to be tapped into. People have to be involved from all aspects of the community. When in Margaret River, helped to set up St Thomas More Care – hands on help to those in need. Christmas lunch for those celebrating Christmas on their own.</p>		
Safeguarding Report	Kath Fenton	<p>We decided not to meet during March (Lent and Easter).We plan to meet next week.</p> <p>Our April meeting will pursue the Code of Behaviour for youth and work toward Form 12 and related Forms 6 and 8. (Diocese Safeguarding Handbook Sept 2018). Youth regulations Bishop suggested that the committee contacts Aaron Faure to see if he has the required information/forms</p> <p>Our team will look at the 'Children's Liturgy Lanyard Kit', produced by the Perth Safeguarding Office for parishes offering Children's Liturgy. This procedure will be intended to be used across the Diocese as a standard way of obtaining the necessary enrolment & parent consent records for the parish. With this, we will commence planning as to how we can meet the required ratio / quota of adults to children attending Children's Liturgies. This will also be subjected to Covid directives. Unsure of how long the forms last. Continuous review of WWC and 2 and 18 forms. Couples for Christ forms</p>		

		<p>slow to come in. As children are with their parents Couples for Christ</p> <p>Unable to open the forms on Parish website – Ian will check permissions</p> <p>Please pass on thanks</p>		
Ministry Reports		Reports tabled.		
General Business	Ian	<p>COVID Update</p> <p>A place of worship, such as a church, synagogue, temple or mosque, can operate at 100 per cent capacity of a space being used for formal worship.</p> <p>The 100 per cent capacity rule only applies to the area within a place of worship where formal worship is occurring, not to the entire place of worship. No more than 1 person per 2 square metres can gather in all other areas within the place of worship.</p> <p>For example, the 100 per cent capacity rule applies to a seated service at a church, but only the 2-square-metre rule applies to a morning tea held in another part of the church.</p> <p>You should observe physical distancing of 1.5 metres, cough etiquette and hand hygiene practices.</p> <p>If your wedding or other event is being held at a venue — such as a hotel or function centre — that already has the appropriate building approvals to hold events, then it's unlikely you'll need a COVID Event Plan. Check with the venue operator or relevant Local Government Authority (LGA). Public and private events for more than 500 patrons that need LGA approval will also need an approved COVID Event Plan.</p> <p>This is quite confusing as there appears to be double standards. Bishop – It appears that we are the only Church following these rules.</p>		

		<p>Discussion held around having morning teas. We need to have some form of hospitality. Decided that it is unfair to start for one group and not others.</p> <p>Older parishioners are not coming back to school. Who are they and how do we get in contact with them?</p> <p>Rita will reach out to those who have been to her.</p> <p>Bishop mentioned that many have said that they will not return until they have the immunization.</p> <p>Ian has purchased a spray that doesn't require scrubbing. A thorough clean of the Cathedral will be done every second week.</p> <p>Year of St Joseph – All weekend masses will be devoted to St Joseph May 1/2 Readings of the Day Prayers of Faithful – Helen to write the POF and forward to Ian/ Sr Christine for checking 10am Mass will be the main one</p> <p>Margaret – Meeting on Monday to discuss ways forward with getting volunteers. Ian and the SOSJ Pastoral care Team and Outreach. No-one on Tuesdays at present to take communion.</p> <p>Rita Asked for prayers of support and discernment for getting a speaker around child care and development for fundraising towards Youth Care</p> <p>Kath Would like the EMHC to collect the Precious Body as is done in other parishes (after Communion) in Perth It was suggested that this be part of Stewardship - Being sent out</p>		
Ministry Reports Due		Ministry Reports are due by Friday 9 May parishadmin1@bunburycathoic.org		
Agenda Items		Agenda items for the next Parish Council Meeting are to be sent to Simon by Friday 9 May so that the	Workshop –	

		agenda can be discussed and finalized at the Executive Meeting	Stewardship lead by Father Pierre Agenda Item Toilet door open during liturgies	
Parish Council Executive Meeting		Tuesday 5pm Parish Boardroom		
Next Parish Council Meeting		Thursday 13 May Parish Hall 7pm		
Final Prayer	Rev Dick Bishop Gerard	Prayer of Thanksgiving Easter Blessing		
Meeting Closed	7.54pm			
Tea Coffee and fellowship				